



HERITAGE CHRISTIAN SCHOOL – POSITION VACANT

Heritage Christian School is a modern, well established and resourced school in a beautiful setting in coastal NSW with 350 students Kindergarten to Year 12.

Applications are invited for the following Full-Time position:

Property Maintenance / Grounds Development & Improvement Officer

Reporting to the Business Manager, the successful applicant will have:

- Relevant trade / horticulture qualifications
- Demonstrated capacity to work in a team environment
- Demonstrated ability to organise and work with contractors
- Ability to operate independently
- High level of interpersonal and communication skills, including an understanding of quality customer service, courtesy and professionalism
- A current Working with Children's Check

Commencing on 17 January 2022 or earlier, we are looking for a committed Property Maintenance / Grounds Officer with a desire to apply their Christian faith to their work in a supportive school community.

Please submit a Non-Teaching Application form and cover letter addressing the above criteria to execpa@heritage.nsw.edu.au by **17 December 2021**.

A Non-Teaching Application form, along with a Job Description can be found at <https://heritage.nsw.edu.au/employment/>

Matthew Cohen | Principal
Heritage Christian School
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<https://heritage.nsw.edu.au/>