



Heritage

CHRISTIAN SCHOOL

Partnering with Parents – Together Stronger

Enrolment Application Form

Family Information

Enrolling your child at Heritage Christian School is the beginning of a partnership between your family and our school community.

In partnering with you, we undertake to guide your child through the education process as they discover their unique strengths, build relationships and learn about their place in God’s world.

We’d like to thank you for your interest in partnering with us as a family here at Heritage.

If you require any assistance in filling out the application and associated forms, please see our Enrolment Officer.

Enrolment Application for:

Please list the first and last name for each child covered in this application

1.....Class

2.....Class.....

3.....Class.....

4.....Class.....

Family name.....

Heritage Christian School 33 Mumford Street PORT MACQUARIE NSW 2444

Ph: 02 6583 8277 email: admin@heritage.nsw.edu.au

Web: www.heritage.nsw.edu.au

A.C.N. 002 521 404 A.B.N. 47 002 521 404

This application form will cover the parent (s) and/or guardian (s) and all children in the family.

The non-refundable \$50 application fee covers all the children in the family.

An application to enrol does not guarantee a place at the school

Please return this form together with:

Mandatory Requirements Checklist

- Copy of Birth Certificate
- Australian Immunisation Register (AIR) Immunisation History Statement (required for all students enrolling in NSW schools)
- Relevant Student Code of Conduct signed
- Signed Declaration of Accuracy and Consent
- \$50 non-refundable application fee. This fee covers all children in the family
- Copies of each child's latest 2 school reports
- National Assessment Program – Literacy and Numeracy results (**NAPLAN**)
- Legal Documentation e.g. child welfare arrangements, court orders etc
- Reports from specialists and additional Medical history
- Documentation for permanent residency for Non – Australian Citizens or Reports outlining additional learning needs including any diagnosis of a disability
- Include any Personalised Learning Plans from previous school
- Parents Responsibility to notify the school of any changes to information, circumstances and or responsibilities
- Provide the school with any new documentation (including Court Orders, Medical Diagnosis, Parenting Plans)
- Permission to contact previous school and receive information from the school

Before proceeding, please acknowledge that you have read the Standard Data Collection

Notice enclosed and sign below.

- Yes, I have read the Standard Data Collection Notice.

Signature _____

Date: _____

FAMILY DETAILS:**PARENT/CARER 1**

Parent/ Carer 1 with whom this student normally resides

The school is required to disclose personal information of parents/carers to State and Federal government departments, as required by law.

If applicable, copies of any relevant family law or other court orders must be provided.

Title: (eg Mr/Ms/Mrs/Dr)

Gender: Male Female

Relationship to Student (eg mother/father/carer)

Family Name:

Given Name:

Address: Postcode:

Phone: Mobile:

Email:

Country of Birth:

Aboriginality No Aboriginal Torres Strait Islander Both Aboriginal and Torres Strait Islander

SCHOOL EDUCATION

What is the highest level of schooling completed?

For persons who never attended school, mark 'Year 9 or equivalent or below' (mark one box only).

Year 12 or equivalent Year 11 or equivalent Year 10 or equivalent Year 9 or equivalent or below

EDUCATIONAL QUALIFICATIONS

What is the highest qualification completed?

Non-school qualification Certificate I to IV (including trade certificate) Advanced diploma/diploma Bachelor degree or above

OCCUPATION GROUP

Please choose the group that best describes your occupation. (Please refer to MCEETYA Data Collection - Occupation Information Sheet)

Mark one box only. If you have retired or stopped work in the last 12 months, choose the group in which you used to work. (See page 16 for more information and examples).

- Group 8 Have not been in paid work in the last 12 months
- Group 4 Machine operators, hospitality staff, assistants, labourers and related workers
- Group 3 Tradesmen/women, clerks and skilled office, sales and service staff
- Group 2 Other business managers, arts/media/sportspersons and associate professionals
- Group 1 Senior management in large business organisation, government administration and defence and qualified professionals

Occupation

LANGUAGES OTHER THAN ENGLISH SPOKEN AT HOME

Does this parent/carer speak a language other than English at home? No, English only Yes

If yes, what language(s) other than English are spoken at home? _

Please write actual language(s) used, for example, Swahili (not African), Punjabi (not Indian), Auslan, Aboriginal English, Torres Strait Creole

FAMILY DETAILS: PARENT/CARER 2

Parent/ Carer 2 with whom this student normally resides

The school is required to disclose personal information of parents/carers to State and Federal government departments, as required by law. If applicable, copies of any relevant family law or other court orders must also be provided.

Title: (eg Mr/Ms/Mrs/Dr) **Gender:** Male Female

Relationship to Student (eg mother/father/carers)

Family Name:

Given Name:

Address: **Postcode:**

Phone: **Mobile:**

Email:

Country of Birth:

Aboriginality No Aboriginal Torres Strait Islander Both Aboriginal and Torres Strait Islander

SCHOOL EDUCATION

What is the highest level of schooling completed?

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Occupation

LANGUAGES OTHER THAN ENGLISH SPOKEN AT HOME

Does this parent/carers speak a language other than English at home? No, English only Yes

If yes, what language(s) other than English are spoken at home?

Please write actual language(s) used, for example, Swahili (not African), Punjabi (not Indian), Auslan, Aboriginal English, Torres Strait Creole

FAMILY DETAILS: Parents/carers with whom this student normally resides.

If the school needs to contact a parent/carer, please specify, in order of preference, who to contact including additional emergency contacts.

If there are any special conditions of times relevant to any contact number, please include this in the comment box next to the number (eg Mondays and Tuesdays only)

NAME OF PARENT/CARER TO CONTACT FIRST

Phone numbers below:

Mobile Comments.....

Work Comments.....

Home Comments.....

Contact email address:

NAME OF PARENT/CARER TO CONTACT SECOND

Phone numbers below:

Mobile Comments.....

Work Comments.....

Home Comments.....

Contact email address:

ADDITIONAL EMERGENCY CONTACTS

Please nominate two people over the age of 18 years who may be contacted in the event of an emergency if the school is unable to contact the parents/carers listed above. Ideally each contact should be someone who lives near the school. Please ensure you have discussed with these people their willingness to be emergency contacts.

CONTACT DETAILS (First Preference)

Surname Name:..... Given Name:.....

Relationship to student (eg neighbour, aunt, grandmother)

Phone numbers:

Mobile Comments.....

Work Comments.....

Home..... Comments.....

Phone number (work)Comments.....

FAMILY DETAILS: Parent/Carer NOT living with this student cont:

CONTACT DETAILS (*Second Preference*)

Surname Name:..... Given Name:.....

Relationship to student (eg neighbour, aunt, grandmother)

Phone numbers:

Mobile Comments.....

Work Comments.....

Home Comments

FAMILY DETAILS: Parent/Carer NOT living with this student

Complete only if applicable: The school is required to disclose personal information of parents/carers to State and Federal government departments, as required by law. If applicable, copies of any relevant family law or other court orders must be provided.

Title: (eg Mr/Ms/Mrs/Dr) Gender: Male Female

Relationship to Student (eg mother/father/carers)

Family Name:

Given Name:

Address: Postcode:

Does the student sometimes reside at this address? Yes No

Correspondence address

If you have a correspondence address that is different to your residential address please write it below (eg PO Box 51, Sydney, NSW, 2001)

.....

Phone: Mobile:

Email:

Country of Birth:

Aboriginality No Aboriginal Torres Strait Islander Both Aboriginal and Torres Strait Islander

SCHOOL EDUCATION

What is the highest level of schooling completed?

For persons who never attended school, mark 'Year 9 or equivalent or below' (mark one box only)

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For persons who never attended school, mark 'Year 9 or equivalent or below' (mark one box only)

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If yes, what language(s) other than English are spoken at home? Please write actual language(s) used, for example, Swahili (not African), Punjabi (not Indian), Auslan, Aboriginal English, Torres Strait, Creole

FAMILY DETAILS – Details of other children in the family

NAME	M/F	DATE OF BIRTH	CURRENT SCHOOL (if applicable)
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.....
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Why do you want a Christian Education for your child?

.....

Which Church do you regularly attend?

.....

DETAILS OF OTHER PARENTING/CHILD WELFARE ARRANGEMENTS/COURT ORDERS

Please provide details of any Court Orders, agreements, documents or special arrangements in force in relation to the custody, schooling and safety of the child or which may affect the enrolment and education of the child (e.g. court orders, parenting agreements or arrangements, guardianship orders in relation to the child or apprehended violence orders). **(Please attach copies)**.

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.....

DIRECTIONS FOR SCHOOL CORRESPONDENCE

Name to be used for all correspondence (eg Mr and Mrs Black, Ms B Green)

.....

Residential address (eg 1 High Street, Sydney, NSW 2000)

.....

.....

Is this the residential address of the student to be enrolled? Yes No

Correspondence address: *If you have a correspondence address that is different to your residential address please write it below (eg PO Box 51, Sydney, NSW, 2001)*

.....

.....

FAMILY DETAILS – FEE ARRANGEMENTS

Name and Address to where school fees invoice and statements are to be sent

Title: First Name:Last Name.....

Postal Address:

Phone: Mobile:

Email:

IMAGE CONSENT

Information for the Parent

What is the reason for this consent form?

At Heritage Christian School, images are frequently taken of events such as school sport days, drama productions, socials, and camps. These may be used in publications including news items for newspapers and in promotional materials. These are often accompanied by captions recording students' names and year level. Students usually like to see their images in these publications, especially when associated with their achievements at school or as a record of special events.

In keeping with Heritage Christian School's Privacy Policy, the School seeks permission of parents to publish images taken of students at school events.

Student name:

Student name:

Student name:

Student name:

As the parent or guardian of the above-named student/students, I have read the information on this sheet and give permission for Heritage Christian School to publish images of my child during the period of my child's enrolment.

Parent name:

Signature of Parent: Date:

STATEMENT OF FAITH

This *Statement of Faith* outlines what we believe as we engage in the task of Christian education. This is the faith on which our school was founded. This is who we are; this is what we promote, practise, and teach.

Our staff are to uphold the Statement of Faith in both their public and private lives and are committed to the body of Christian believers through membership of a local church or Christian community.

As an open enrolment school, we recognise that our student and parent community include a variety of faith and lifestyle beliefs. All are welcome in our school. Nevertheless, it is important when joining the school community, that families understand what the school promotes, practises, and teaches. We recognise the right of parents and students to hold different positions on lifestyle or faith as private matters.

God

1. There is one God who is three persons: Father, Son and Holy Spirit. *1*
2. God created the world and He created us to be His people. God loves us and is our Father in Heaven. He rules over the world and provides us with everything we need. God reveals Himself to us through His creation, through His Word in the Bible, and most of all through His Son Jesus Christ. *2*

The Bible

3. The Bible is God's written Word, spoken by God through the people who wrote it. Because of this we can trust the Bible in everything we believe and do. In the Bible, God tells us how much He loves us and how He wants to be with us forever, as His family. The Bible guides and directs us on how God wants us to live. It tells us what God is like and that His plan for us is good. *3*

Life before God

4. God is Holy and His law is perfect. God created humanity, both male and female, in His own image. Since the beginning when Adam and Eve disobeyed God, all people have broken God's laws. This is what sin is. It is an offence to God when we break His laws. Unless we turn to Him and ask His help to turn away from our sin, we will be separated from Him forever. *4*
5. But God loves us and does not want to be separated from us. God wants us to be in His family. He wants us to honour Him because He made the world, and He rules over the world. He wants us to learn about Him from the Bible. He wants us to talk to Him and enjoy being with Him. *5*
6. God's plan is to welcome us into His family again. This happens when we trust in Jesus. Jesus is God. He came to earth as a man and taught people about God. Jesus lived exactly how God planned for Him and never broke God's law. Jesus took the consequences for our sin when He died on the cross. Because of this, God promises He will forgive us when we turn to Him and away from our sin. Believing in Jesus and why He died for us is the only way we can be in God's family again. *6*
7. Jesus died for us, but that was not the end! Jesus also rose from the dead. He is alive again! Jesus is the ruler of the world. He broke the power of sin and death. The Bible says Jesus is now in Heaven. He rules over the world with God. Jesus is preparing a place for every person who trusts in Him. *7*
8. Because Jesus is God's Son and the ruler of everything, we can be sure His promises are true. Jesus sent the Holy Spirit to help us believe God's promises and to understand the Bible. The Holy Spirit helps us believe in Jesus. The Holy Spirit helps us see all the things we do that break God's law and helps us to be more like God wants us to be. He encourages us to do God's work here on earth. God is bringing His world back to Himself and wants us to participate with Him in this work. One day Jesus will return to this world, and everything will be made new and right. *8*
9. God wants us to tell all people in the world about how much He loves them. God wants us to tell all people about how He is the ruler of the world. God wants us to tell all people about Jesus and why He died. Every person who puts their trust in Jesus becomes part of God's family, called the church. *9*
10. The Bible says that God's promises are for all people who believe in Him. This means Christian parents want to teach their children to know and love God too. God's best plan for children is that they grow up in families. The Bible teaches that families are formed through marriage and tells us that marriage is a commitment between one man and one woman, to the exclusion of all others, that is intended to last for life and is the rightful place for sexual activity and procreation. *10*

A Christian

11. A Christian is someone who trusts in God's gift of Jesus Christ as his or her Saviour and who strives to follow Jesus' example in every area of life. *11*

Christian Schools

12. Christian schools' partner with families in teaching children that the world and everything in it belong to God. Christian schools weave this understanding all through their curriculum and in their everyday practices. *12*

STATEMENT OF FAITH Cont.

13. God wants His family to protect and nurture every person as an individual who has dignity and worth from before they are born. He wants His people to work for justice in every society and to protect and care for His creation. He wants us to love others as He loves them. 13

14. This is God's world and Jesus Christ is at the heart of all things. Jesus is the ruler and King of everything we do. He is Lord in our schools, in our homes, in our lives and in our hearts. Everything we do can be done with thanks for everything God has given us as an act of worship to Him. 14

- 1 Deut. 6:4, Matt. 28:19, Mark 12:29, John 14:8-18
- 2 Gen. 1, Ps. 19:1-4, Ps. 33:6, Rom. 1:20, Heb. 1:1-4
- 3 Deut. 10:12-13, 2 Tim. 3:16-17, 2 Peter 1:19-21
- 4 Gen. 1:27, Rom. 1:18-32, Rom. 5:12-14, Rom. 6:23, Eph. 2:3
- 5 John 14:1-3, Rom. 3:22-24
- 6 Matt. 20:28, 2 Cor. 5:21, 1 Tim. 2:5-6, 1 Peter 2:22-24
- 7 Matt. 28:18, Luke 24:36-43, John 5:21-23, John 14:2-3, 1 Peter:1:3
- 8 John 14:16-18, John 15:26, 1 Cor. 2:9-10, 1 Cor. 12:3, Titus 3:3-8
- 9 John 14:16-18, John 15:26, 1 Cor. 2:9-10, 1 Cor. 12:3, Titus 3:3-8
- 10 Gen. 1:27-28, Gen. 2:24, Gen 17:7, Matt. 19:4-6, Matt. 19:14, Acts 2:39, Eph. 5:22-32
- 11 Rom. 6:23, Rom. 12, Titus 3:3-8, 1 Peter 2:21
- 12 Deut. 6:6-7, Deut. 10:14, Ps. 24:1, Eph. 6:4
- 13 Gen. 1:26-28, Ex. 20:13, Ps. 139:13-16, Micah 6:8
- 14 Deut. 10:14, Ps 24:1, Ps 150:6, Eph. 1:20-22, Rev. 5:13

We declare that we support the Statement of Faith of Heritage Christian School as outlined above and understand that our child/ren's education will be within these biblical principles.

Father's Signature

Date

Mother's Signature

Date

ENROLMENT AGREEMENT

I/we the undersigned parents/guardians of the child/ren on this application declare that the information given herein is full and correct to the best of my/our knowledge.

If our/my child/ren is accepted into Heritage Christian School, we/I agree to the following:

1. Accept and be bound by the rules governing the school and the authority of the Board and Principal.
2. Allow and support our/my child to share fully in all activities of the School, including sporting events, devotions and chapel, excursions including camps, and other activities integral to the curriculum of the School.
3. Abide by the School's Uniform Policy by providing our/my child with the correct School Uniform and ensure that our/my child is sent to school dressed as described in the Uniform Code.
4. Uphold in every way the School's authority to administer discipline in accordance with the Discipline Policy.
5. Electronic devices must be turned off and must be kept securely in the student's YONDR pouch and placed in their school bag during school hours or on school activities whether onsite or not. (Students who fail to comply with this requirement will have their device confiscated and stored in the front office to be picked up by the student's parent/carer).
6. Executive teachers may search my child/ren's belongings if deemed necessary. (In the event that a student refuses to allow executive staff to search their belongings the school reserves the right to call police to search student's belongings).
7. All fees must be paid as and when they fall due. (Parents/Carers are to notify the Bursar if unable to honour this agreement made with the School.)
8. Non—payment of fees may result in a student's enrolment being suspended. (The school may pursue collection of outstanding fees).
9. One term's notice shall be given of withdrawal of a student; or the school may charge fees in lieu of notice.
10. Understand that the school will disclose personal information to State and Federal government departments or a person, or agency acting on their behalf, as required by law.
11. Parent/Carers understand students will be held accountable to the Student Code of Conduct, which will be signed by the student and parent at the time of enrolment and thereafter annually.
12. Parent/Carers accept and will adhere to the Parent/Carer Code of Conduct.
13. Parent/Carers understand and accept that should a student or parent breach the relevant Code of Conduct the enrolment may be withdrawn.
14. Parent/Carers and students understand and accept that should, in the opinion of the Principal, the relationship between the school and the family break down to the point where there is no longer the level of mutual respect and trust required, the enrolment may be terminated.

Parent/Carer 1 (print name):

.....

Signature:Date:.....

Parent/Carer 2 (print name):

.....

Signature:.....Date:.....

Declaration of Accuracy of Information Provided and Signatures

I declare that the information provided in Part 1 (Family Application) and Part 2 (Student Application) is to the best of my knowledge and belief, accurate and complete.

I have read and understand the information in this application including the collection of personal information, publishing student information, online services, and consent.

Where I have given personal information about people other than myself or my child/ren I have done so with their authorisation.

I have read and agree to the Enrolment Agreement.

I am aware that if information I have given is false, incomplete, or misleading, any decision made as a result of this application may be changed.

I have provided all information about:

- learning and support needs
- health condition(s)
- additional special need(s) and classroom adjustments
- behavioural history

relevant to a risk assessment, related to the student(s) listed in this application form.

I consent to the school seeking information from previous schools, other NSW government departments public hospitals, health professionals and other organisations that may also hold information related to this assessment for the student(s) named on this application.

I consent to the health professional(s) treating any medical or health condition identified in this application, to provide the school with information about any condition that has been identified in this application. This may include any other aspects of the student's health that may impact on the condition or on the health and safety of this student or other students at school or on staff at the school.

Parent 1 (print):

Signature:Date:

Parent 2 (print):

Signature:Date:

OFFICE USE ONLY

.....
Date of Application

House Allocated

.....
Application Fee Received

Receipt No.

Entered by